

# Rules of The United Photographic Postfolios of Great Britain

## Portfolio

1. A portfolio shall be circulated each month in every circle excepting only where members, with the approval of the Executive Council, otherwise agree.
2. Members shall make one entry in each portfolio, or in accordance with the custom of their circle.
3. In small print circles, prints shall follow the custom of the circle, up to a maximum size of A5 paper size.
4. In large print circles, neither prints nor mounts shall exceed 16" x 12" (40.5cm x 30.5cm) or A3 paper size.
5. Members shall comment constructively on all entries submitted in each folio. They shall award marks in accordance with the system or code of their circle.
6. Members shall communicate their marks to the Circle Secretary on the day on which the portfolio is despatched to the next member on the folio rota. Additionally, they shall notify the next but one member on the rota of the despatch of the portfolio.
7. The image gaining the highest mark by whatever calculation method is used by the Circle Secretary will be deemed to be the Gold Label image. (See Rule 13 for exhibition entry).
8. The copyright of all pictures entered in each portfolio must be at the disposal of the member concerned. The use of copyright-free material and clip art as part of the final image is precluded.
9. Without prior authority from their Circle Secretary, members shall not retain a portfolio longer than the period allotted in the circle rota and they are required to despatch portfolios in strict accordance with such rotas.
10. Members failing to comply with Rule 2 and failing to notify the Circle Secretary of an adequate reason within two months of their last entry shall be deemed to have resigned membership of that circle.
11. In audio-visual (AV) circles, all members shall hold the necessary music licences unless copyright-free music is used throughout all of their sequences. The licences must be renewed as required by the issuing authority. The Circle Secretary must hold copies of Members' licences, with copies also being held by the Treasurer.

## Annual Competition

12. There shall be an annual competition for the UPP trophies.
13. Each circle shall submit one entry for each portfolio circulated as their entry to the annual competition. Circle entries shall be forwarded to the Print Exhibition Secretary, not later than 30<sup>th</sup> June, who shall be responsible for collating the entries.  
*Note: Although a Gold Label is awarded to the highest scoring image in each circulated folio, (see Rule 7) the images submitted to the annual exhibition will be at the discretion of each individual circle.*
14. The Projected Image Exhibition Secretary, on behalf of the Executive Council, shall be responsible for inviting Selectors to determine the awards from the exhibition entries as submitted by the Circle Secretaries.

15. The Print Exhibition Secretary, on behalf of the Executive Council, shall be responsible for inviting a Selector to determine the best AV sequence from the entries submitted.
16. Prints that exceed the maximum sizes, as specified in Rules 3 and 4, shall be disqualified from the competition.
17. The Selectors shall select the best entry from each circle, which will be awarded the Circle Certificate.
18. The Selectors shall select, from the entries mentioned in Rule 17, the best entry from each of the following groups of circles: Large prints; small prints and projected images.
19. The Selectors shall select, from the best large print and the best small print, the winning print. The winning print shall be awarded the Leighton Herdson (Print) Trophy and Plaque. The remaining print will be awarded a plaque as the best large/small print, dependent upon which size print won the Leighton Herdson trophy.
20. The best projected image will be awarded the Leighton Herdson (Slide) Trophy and Plaque.
21. The Selectors shall select, from the whole exhibition entry, the best landscape picture, which will be awarded the Roland Jonas Trophy and Plaque.
22. The Selectors shall select, from the print circles, the best natural history picture, which will be awarded the AQS Trophy and Plaque.
23. The Selectors shall select, from the projected image circles, the best natural history image, which will be awarded the Glenn Vase.
24. The Selectors shall select, from the whole exhibition entries, the best human portrait. The portrait can be of a single person or more than one person. The selected image will be awarded the Brian Davis Portrait Trophy and Plaque.
25. The Selectors shall select, from the total exhibition entry, the best creative image, which will be awarded the Ralph Couchman Trophy and Plaque.
26. The AV Selector shall select the best AV sequence, which will be awarded the Liz Boud Rosebowl and Plaque.
27. The Selectors shall award such number of Highly Commended Certificates as they deem appropriate.
28. The Selectors shall select, from the whole exhibition entry, their personal favourite image. The selected images will each be awarded a Selector's Choice Award.
29. The Selectors shall select the best panel from the print circles. The winning circle will be nominated as the Gold Star Circle (Prints). The Circle Secretary will receive a commemorative plaque and all Circle Members will receive a Gold Star Circle certificate.
30. The Selectors shall select the best panel from the projected image circles. The winning circle will be nominated as the Gold Star Circle (Projected Images). The Circle Secretary will receive a commemorative plaque and all Circle Members will receive a Gold Star Circle certificate.
31. All circles will be eligible for the Gold Star Circle award providing they have circulated a minimum of 10 folios in the competition year.
32. The People's Choice Trophy will be determined by the members voting for their favourite image during the exhibition. All members attending the Annual General Meeting (AGM) are eligible to vote. Voting will close at the end of the lunchtime break

to allow for the votes to be collated and a winner determined in time for, and announced during, the trophy presentation.

33. The UPP trophies shall remain the property of the UPP. The winners each year must return the trophies to the Competition Secretary (Projected Images) no later than the first day of August following the date of the awards.
34. Should any trophy be won by an overseas member, the trophy will be retained by the UPP and the winner will receive the relevant plaque.
35. The Competition Secretaries are responsible for arranging a display of the Gold Label images on the occasion of the AGM.
36. The Society retains the right to use, without payment, copies of the exhibition images for any publicity purpose including use on the website and the annual DVD, unless the member concerned has informed their circle secretary, in writing, to the contrary. The circle secretary shall advise the Competition Secretary (Prints) accordingly. The copyright of all images remains with the individual photographer.

### **Discipline**

37. Members failing to comply with these Rules, or behaving in a manner likely to cause serious offence, or to obstruct, in any way, the functioning of the Society may, at the discretion of the Executive Council, and after fair warning, be expelled from the Society.
38. These Rules may only be added to or amended by the Executive Council after taking into consideration opinions expressed by members of the Society either formally or informally.