

## **Rules of United Photographic Postfolios of Great Britain (UPP)**

- 1** A portfolio shall be circulated each month in every circle excepting only where members, with the approval of the Executive Council, otherwise agree.
- 2** Members shall make one entry in each portfolio, or in accordance with the custom of their circle.
- 3** In small print circles, prints shall follow the custom of the circle, with a maximum of 17.8 x 12.7 cm. (7" x 5") or A5 paper size.
- 4** In large print circles, neither prints nor mounts shall exceed 40.6 x 30.5 cm (1238 cm<sup>2</sup> or 16" x 12") or A3 paper size.
- 5** Members shall comment constructively on all entries submitted in each portfolio. They shall vote in accordance with the system or code of their circle and shall communicate their marks to the Circle Secretary on the day on which the portfolio is despatched. They are required to notify the next but one member on the rota of the despatch of the portfolio.
- 6** The copyright of all pictures entered in each portfolio must be at the disposal of the member concerned. The use of copyright-free material as part of the final image is precluded.
- 7** In audio-visual circles, all members will hold the necessary licences unless copyright-free music is used throughout all of their sequences. These licences must be renewed as required by the issuing authority. The Secretary of the circle must hold a copy of the licence, with copies also held by the Treasurer.
- 8** Without prior authority from the Circle Secretary members shall not retain a portfolio longer than the period allotted in the circle rota and they are required to despatch portfolios in strict accordance with such rotas.
- 9** Members failing to comply with Rule 2 and failing to notify the Circle Secretary of adequate reason within two months of their last entry shall be deemed to have resigned membership of that circle.
- 10** There shall be an annual competition for the Leighton Herdson Trophies; The Roland Jonas Trophy; The AQS Natural History Trophy (NH Prints); The Glen Vase (NH Slides/Digital images), The Ralph Couchman Trophy and the Liz Boud Rose Bowl .

Gold Labels shall be allotted annually on the basis of one Gold Label for every portfolio issued. Gold Labels shall be awarded by such voting systems as each circle shall decide. Each circle will submit one entry for each portfolio circulated as their entry to the Leighton Herdson Trophy competitions. Entries which have been selected shall be forwarded to the Competition Secretary not later than 30th June. The Competition Secretary (Prints) shall be responsible for collating the entries. The Competition Secretary (Digital Images), on behalf of the Executive Council, shall be responsible for inviting Selectors to select the awards from the exhibition entries as submitted by the Circle Secretaries. .

- 11** Prints that exceed the maximum size, as specified in Rules 3 and 4, will be disqualified from the competition.
- 12** The Selectors shall select the best entry from each circle, which shall be awarded the Circle Certificate.
- 13** The Selector(s) shall select, from the entries mentioned in Rule 12, the best entry from each of the following groups of circles – Large Prints; Small Prints; Slides/Projected Images; and Audio-visual Sequences.
- 14** The Selectors shall select, from the entries mentioned in Rule 13, the best print entry by comparing the best Large Print with the best Small Print. The winner will be awarded the Leighton Herdson Print Trophy and plaque. The remaining print will be awarded a plaque as the best Large/Small Print as the case may be.

- 15** The best Slide/Projected Image will be awarded the Leighton Herdson Slide Trophy and plaque.
- 16** The best Audio-visual Sequence will be awarded the Liz Boud Rose Bowl and plaque.
- 17** All circles will be eligible for the Gold Circle award relevant to their category (prints, projected images, audio-visual sequences) providing that they have circulated a minimum of ten folios except for the Audio-visual circles where only 4 folios per year are circulated.
- 18** The Selectors shall select the best panel from the print circles. The winning circle will be the one gaining the highest average mark and will be known for the year as the Gold Circle (Prints).
- 19** The Selectors shall select the best panel from the colour slide and projected image circles. The winning circle will be the one gaining the highest average mark and will be known for the year as the Gold Circle (Projected Image).
- 20** The Selectors shall select the best panel from the audio-visual circles. The winning circle will be the one gaining the highest aggregate mark and will be known for the year as the Gold Circle (Audio-visual).
- 21** The Selectors shall select from the total entry the best landscape picture, which will be awarded the Roland Jonas Trophy and plaque.
- 22** The Selectors shall select from the total entry the best Natural History slide or projected image, which will be awarded the Glenn Vase Trophy and Plaque. The best NH print will be awarded the AQS trophy.
- 23** The Selectors shall select from the total entry the most creative image, which will be awarded the Ralph Couchman Trophy and plaque.
- 24** The Selectors shall award such number of Highly Commended Certificates as they deem appropriate.
- 25** The Leighton Herdson Trophies, The Roland Jonas Trophy, The Glenn Vase Trophy, Liz Boud Rose Bowl, AQS Trophy and the Ralph Couchman Trophy shall remain the property of the Society. The winners each year must return the trophies to the Competition Secretary no later than the first day of August following the date of the awards.
- 26** The Competition Secretary and the Slide Secretary are responsible for arranging a display of the Gold Label images and audio-visual sequences on the occasion of the Annual General Meeting.
- 27** The Society has the right to use, without payment, copies of those Gold Label images entered in the annual competition for any publicity purpose and in its CD Rom, unless the member concerned has informed the Circle Secretary in writing to the contrary. The Circle Secretary shall advise the Competition Secretary accordingly. The copyright of the images remains with the author.
- 28** Members failing to comply with these Rules or behaving in a manner likely to cause serious offence or to obstruct in any way the functioning of the Society may, at the discretion of the Executive Council and after fair warning, be expelled from the Society.
- 29** These Rules may only be added to or amended by the Executive Council after taking into consideration opinions expressed by members of the Society either formally or informally.